

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training  
VIA : Chief, Operations School  
FROM : Chief, Headquarters Training

DATE: 30 November 1960

SUBJECT: Weekly Activities Report No. 48  
24-30 November 1960

## I. SIGNIFICANT ITEMS

Nothing to report.

## II. OTHER ITEMS

a. Clandestine Services Review (CSR): CSR No. 31 started on 28 November with thirty-two students. The significant drop in enrollment from forty-seven to thirty-two students was checked. Six students reported personal or family illness. Seven students reported workload or office commitments. Two students withdrew with no explanation. One of the two was registered in CSR and in CA and he later appeared in CA. This class is fairly senior, the average GS grade being 12.4. The first two days of the course indicate the class is well motivated. The instruction in the course is good. [redacted] presentation was particularly effective. Paul seems to get better each time he makes his presentation. Mr. Robert Amory's presentation was excellent. He came with no prepared notes. He spoke informally and effectively by fielding questions tossed by the students. Because of his informal presentation no notes were taken on his talk but comments of the students during the break showed a high regard for Mr. Amory's capability. [redacted] led 25X1A9a off for the Clandestine Services and his talk was also well received. Notes on this talk were taken and are appended to this report.

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Within the last three days, we have received telephone calls from Mr. Garrison, [redacted] and Col. Edwards, all dealing with questions about their presentations. In fact [redacted] came to Headquarters Training to read student critiques. I understand Col. White is pressuring to make significant improvement in these presentations. I can understand the need to do so in the areas of logistics, audit, and comptroller but I reassured Colonel Edwards that we have not had any adverse comments on his presentation and that he knows me well enough to know that I would be the first to tell him so if we did. I have known Col. Edwards for many years and I think highly of him personally as well as professionally.

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b. Covert Action: The Covert Action course started on 25 November 1960 with seventeen students. On 29 November we had two late starters bringing the total to nineteen. [REDACTED] said that registration for this course is like the game of musical chairs. Original registration as of 25 November was twenty-one then one cancelled. This was [REDACTED] who holds a record of subscribing to four Covert Action courses and attending none. Sincerely, says he - the next one. Another had to move thereby cancelling. [REDACTED] made another kind of record. He registered in CSR [REDACTED] and then showed up for neither. After some telephoning by [REDACTED] showed up bringing the student body to nineteen. The class is composed of about 50% former FI officers and 50% three-year JOTS. [REDACTED] tells me the class shows signs of being another worthwhile and challenging group.

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Just to keep the record straight on records, [REDACTED] showed up to catch [REDACTED] lecture. This I believe is a first for Ed in any of the courses at Headquarters Training. I would consider it good missionary work if Ed knew he could come often to any of the classes with or without invitation.

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c. Clandestine Services Liaison Operations: The Clandestine Services Liaison Operations course is in the third and final week. Interest of the students remains particularly high. Note is made of [REDACTED] remarks to me that he intends "to talk up the course" when he returns to the SR Division. This is particularly interesting since SR Division in a general memorandum some time ago had indicated that the course did not meet its specifications. These claims were allegedly based on the views of an SR student who reportedly had attended one of the eleven CSLO's. A search of our records failed to uncover the name of any student from SR Division. [REDACTED] is the first and only.

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We had [REDACTED] as speaker to talk on [REDACTED]. This was John's first appearance in the course. His presentation of one hour was well received. Because of the interest in the class and John's willingness to do so, his time will be extended to one and one-half hours. In conversation with John after his talk he said that he is

available and is happy to accomodate us at any time. His disappointment was that we had not asked him before. What really surprised me was John's statement that no one in SR Division has approached his branch for candidates. Since he has been out of touch with the Office of Training, he is not aware of the courses that Headquarters Training offers. Incredible as it may seem, John said he never saw a schedule of the CSIO until he was given one in connection with his talk. I briefed John on the courses that Headquarters Training is offering and also bundled up a set of old schedules for him to take. He said he would raise the question of SR training at the next SR Division staff meeting.

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25X1A9a d. Scientific and Technical Operations: [REDACTED] has begun tutorial S&T instruction for [REDACTED], SR Division. 25X1A9a [REDACTED] leaves for an overseas assignment in January 1961 thereby missing the next S&T course scheduled for April 1961. The instruction will consist of technical readings, listening to recordings of lectures from previous S&T courses, films, and briefings, some of which will be augmented by informal sessions with members of [REDACTED] 25X1A8a

25X1A9a e. Information Reporting, Reports, and Requirements: The Information Reporting, Reports, and Requirements course report has been forwarded during this reporting period. I would suggest that it be sent to [REDACTED]. Both have expressed an interest in reading [REDACTED] reports. They tell me that Don's previous reports have been invaluable as aids to them in gauging the potentials and the capabilities of reports personnel.

Seven students are registered for Information Reports Familiarization beginning 5 December.

25X1A9a f. CI Operations: [REDACTED] are conducting a part-time three-week tutorial of [REDACTED] 25X1A9a [REDACTED], NE Division. The students are expecting early departures to overseas posts. Instruction is chiefly taped lectures and reading, supplemented by briefings. An outline of the tutorial instructional schedule has been sent to the CI Staff and the NE Division.

A schedule and a course description of the revised CI courses have been completed and will be discussed 1 December in a working group selected by the CI committee. The working committee consists of Mr. [REDACTED]

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[REDACTED]

### III. ADMINISTRATIVE

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[REDACTED] is designated acting chief, Headquarters Training 5 through 16 December.

My active duty for training with the Coast Guard is in the Office of Merchant Marine Inspection, Customs House, Baltimore, Maryland. The telephone number is Plaza 2-8460. I will be billeted at Fort Holabird. The telephone number is Medford 3-9000.



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